

(Harmony CDD)

MEETING RECAP

Regular Board Meeting	Start Time
January 28, 2021	6:00 PM

Board Members Present:

Teresa Kramer	X	Chairman
Dan Leet	X	Vice Chairman
Kerul Kassel	X	Assistant Secretary
Steve Berube	X	Assistant Secretary
Mike Scarborough (NOT PRESENT)		Assistant Secretary

Also, Present:

Kristen Suit	District Manager
Tim Qualls	District Attorney
Steve Boyd	District Engineer
Gerhard van der Snel	Field Services Manager

Approval of Draft In-Person Meeting Policy: Motion by Supervisor Kassel and Second by Supervisor Leet. Approved 3-1 with Supervisor Berube Opposed

Approval of Recommended Final Action as Amended: In accordance with the foregoing, the Board hereby denies the request of an additional payment for \$97,203.00 of a \$122,203.00 final invoice. The Parties entered the Contract for a total of \$57,109.00. The District paid a \$25,000.00 deposit and agrees to pay \$15,000.00 for the de-watering change order. The District has actual damages of soil compaction, and re-sodding costs which are anticipated to be \$17,250. Therefore, the Board approves payment to Petitioner in the final amount of \$29,859.00 on the condition that Petitioner provides the District a full release of any and all claims and liens associated with the Contract: Motion by Supervisor Kramer and Second by Supervisor Berube. Approved 4-0

Approval of Meeting Minutes for December 17, 2020 Regular Meeting as Amended: Motion by Supervisor Kassel and Second by Supervisor Leet. Approved 4-0

Approval of Disposal Policy as Amended: Motion by Supervisor Kassel and Second by Supervisor Leet. Approved 4-0

Approval Authorizing District Manager to Enter into E-Verify MOU with Homeland Security: Motion by Supervisor Leet and Second by Supervisor Kassel. Approved 4-0

Approval to Hold Shade Meeting at the Onset of the February 25, 2021 Regular Meeting: Motion by Supervisor Kramer and Second by Supervisor Berube. Approved 4-0

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Approval of Financial Statement and #249 Invoices, Check Register, Debt Purchase and Credit Card Purchases: Motion by Supervisor Kassel and second by Supervisor Leet. Approved 4-0

Approval of Tabling the Relocating of West Entrance Crosswalk to February Meeting Agenda: Motion by Supervisor Kassel and second by Supervisor Leet. Approved 4-0

Approval of Tabling All New Business Items on Jan. Agenda to February Meeting Agenda: Motion by Supervisor Leet and second by Supervisor Berube. Approved 4-0

Adjournment: Motion by Supervisor Leet and Second by Supervisor Kassel. Approved 4-0

Action Items / Follow Up

Item	Due Date	Assigned to
Advertise Shade Meeting for Onset of Feb. 25 th Board Meeting (Davey Litigation) Feb. 25th Meeting Agenda Item	ASAP	-Recording Dept.
District Counsel Provide Memo Allowing for Virtual Workshop to Include in District Managers Email to Board Requesting Availability to Attend Feb. 18 th , 6pm Virtual Workshop District Manager- Set Up Zoom Meeting (Upon Receipt of Confirmed Attendance) Recording Sec.- Advertise Virtual ZOOM Workshop to Be Held Feb. 18 th (Upon Receipt of Confirmed Attendance & Zoom Meeting Log In Instructions) Add to Feb. 25th Meeting Agenda- Under New Business, Feb. 18 th Workshop Items for Discussion and Consideration	2/1/2021	-Tim Qualls -Tristan LaNasa -Kristen Suit -Recording Dept.
Supervisor Kramer Provide District Manager with Adopted Disposal Policy (With Additions approved at Jan. Board Meeting)	ASAP	-Teresa Kramer
Supervisor Kramer Revise Draft Procurement Policy to be Considered for Approval at Feb. Board Meeting Feb. 25th Meeting Agenda Item	2/15/21	-Teresa Kramer -Recording Dept.
District Engineer Provide Formal Request for District Engineering Services Fee Increase	2/15/21	-Steve Boyd

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<p>Feb. 25th Meeting Agenda Item</p>		
<p>4th Annual Austin Environmental Monitoring Report (Emailed to Board 1/28/21)</p>	<p>2/15/21</p>	<p>-Recording Dept.</p>
<p>Feb. 25th Meeting Agenda Item</p>		
<p>ADD to Feb. Agenda (Items Tabled at Jan. Meeting):</p> <p>District Counsel Billing at Flat Fee Relocating West Entrance Crosswalk All New Business Items from Jan. Agenda Status of VC-1 Survey Monkey (Supervisor Request to Add)</p>	<p>2/15/21</p>	<p>-Recording Dept.</p>
<p>District Counsel Obtain Lien Releases – Brownies (Divers & United Rentals) Report to Board on Status</p>	<p>ASAP</p>	<p>-Tim Qualls -Tristan LaNasa</p>
<p>District Counsel Review Executed “Deeds of Dedication” Ashley Park HOA Tracts E, F & G</p> <p>Field Manager- Provide Summary Cost (Irrigation & Landscape)</p> <p>For Approved Parcels at Sept. Board Meeting Subject to Counsel Review of Deeds & Boards Approval of Acceptance:</p> <p>30-26-32-2877-0001-00E0 (0.61 acres) 30-26-32-2877-0001-00G0 (0.10 acres) 30-26-32-2877-0001-00F0 (0.10 acres)</p> <p>For Consideration of Acceptance at the Feb. Board Meeting</p> <p>Feb. 25th Meeting Agenda Item</p>	<p>2/15/21</p>	<p>-Tim Qualls -Tristan LaNasa -Gerhard van der Snel -Recording Dept.</p>
<p>East Lakes HOA Transfer TOHO Meter # 18006898 to District</p> <p>District Transfer TOHO Meter #19004827 to the East Lakes HOA</p> <p>Upon Receipt Acceptance of, “Deed of Dedication” Btw East Lakes HOA and District</p>	<p>TBD</p>	<p>-East Lakes HOA -AP Dept.</p>
<p>Accountant Use FY21 Budget Line Item, “Reserves Sidewalks” for Sidewalk Repairs Expenditures Incurred in FY21</p>	<p>ON GOING</p>	<p>-Accounting Dept.</p>
<p>Invoices, Credit Card receipts etc. Include on the agenda page itself, “Approval of Check # Credit Card & Debt Card Purchases ADDING, “AVAILABLE UPON REQUEST”. Those invoices, receipts, etc. are to be sent as a separate email along with the invoices that are sent each month as a separate</p>	<p>ON GOING</p>	<p>-Recording Dept. -Accounting Dept.</p>

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