

(Harmony CDD)

MEETING RECAP

Regular Board Meeting	Start Time
April 29, 2021	6:00 PM

Board Members Present:

Teresa Kramer	X	Chairman
Dan Leet	X	Vice Chairman
Kerul Kassel	X	Assistant Secretary
Steve Berube	X	Assistant Secretary
Mike Scarborough	X	Assistant Secretary

Also, Present:

Kristen Suit	District Manager
Tristan LaNasa	District Attorney
Tim Qualls (Via Conference Call)	District Attorney
Steve Boyd	District Engineer
Gerhard van der Snel	Field Services Manager

Consent Agenda- Approval of Meeting Minutes for March 25, 2021 Regular Meeting, Financial Statements for March 31, 2021 and #252 Invoices, Check Register and Receipts: Motion by Supervisor Berube and Second by Supervisor Kassel. Approved 5-0

Approval of Inframark Field Services Proposal Option #1 (5) Employees in Amount of \$338,872.00 Authorizing District Counsel, Kerul Kassel and Chris Tarase to Update Inframark Management Agreement to Include Field Services: Motion by Supervisor Berube and Second by Supervisor Kassel. Approved 5-0

Approval of Inframark Recording Dept. to Provide Near Verbatim Meeting Mins. (Starting with April 2021 Mins.) in Amount of \$275 Per Meeting with (Time after three hours is billed at an hourly rate of \$137.00 in full hour increments after a quarter hour): Motion by Supervisor Berube and Second by Supervisor Kassel. Approved 5-0

Approval of Supervisor Leet to Purchase Video Equip., Computer and District Zoom Acct. (\$150.00 annually) at a Total Not to Exceed \$1,500.00: Motion by Supervisor Kramer and Second by Supervisor Kassel. Approved 5-0

Approval of District Engineering RFQ Rankings in Order of 1 to 3 with #1 being Highest (#1 Pegasus Engineering, #2 JMT and #3 Hanson & Walters) Authorizing District Staff to Negotiate: Motion by Supervisor Leet and Second by Supervisor Kassel. Approved 5-0

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Ratification of Servello Landscape Agreement- Addendum for Irrigation Services:

Motion by Supervisor Kassel and Second by Supervisor Leet. Approved 4-1 with Supervisor Berube Opposed

Approval to put Servello Tree Trimming Agreement on Hold due to Disease

Treatment Necessary to be Done Prior to Trimming: Motion by Supervisor Kramer and Second by Supervisor Berube. Approved 5-0

Approval of DOCK-TERS Marine Construction, Inc. for Foot Bridge Rehab in Amount of \$35,404.00:

Motion by Supervisor Kassel and Second by Supervisor Leet.

Approved 5-0

Approval of CEPRA Landscape Proposal for Sod Repairs in Amount of \$8,892.00:

Motion by Supervisor Kramer and Second by Supervisor Kassel. Approved 5-0

Approval of Arrow Paving Proposal for Sidewalk in Amount of \$7,588.00:

Motion by Supervisor Berube and Second by Supervisor Kassel. Approved 5-0

Approval of Buck Lake Committee Meeting Summary of Cost:

Motion by Supervisor Berube and Second by Supervisor Scarborough. Approved 5-0

Approval of Chair to Enter into Equitable Agreement for Buck Lake Maintenance:

Motion by Supervisor Berube and Second by Supervisor Scarborough. Approved 5-0

Approval of Buck Lake Management Plan in Amount of \$2,175.00:

Motion by Supervisor Kassel and Second by Supervisor Leet. Approved 5-0

Approval Keeping Buck Lake Usage Policy As Is Currently Written:

Motion by Supervisor Kramer and Second by Supervisor Kassel. Approved 5-0

Adjournment: Motion by Supervisor Berube and Second by Supervisor Kassel.

Approved 5-0

Action Items / Follow Up

Item	Due Date	Assigned to
District Counsel- Draft Agreements & (FRM) Termination Notice -CEPRA Landscape in Amount of \$8,892.00 -DOCK-TERS Marine Construction Inc. in Amount of \$35,404.00 -Arrow Paving in Amount of \$7,588.00 -Draft and Mail Florida Resource Management (FRM) (30) Day Notice of Termination of Service	ASAP	-Tim Qualls -Tristan LaNasa

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District Manager Draft & Mail District Engineering Award Notices	MAILED 4/30/21	-Kristen Suit
District Counsel- Provide Servello Agreement – Year 4 (2021-2022) to be Included in the May Agenda for Boards Discussion and Consideration May 27th Meeting Agenda	5/12/21	-Tim Qualls -Tristan LaNasa -Recording Dept.
Pegasus District Engineering Agreement with Fees Include Agreement in May Agenda May 27th Meeting Agenda	5/12/21	-Recording Dept.
District Counsel, Kerul Kassel and Chris Tarase- Draft Revised Inframark Management Agreement Inclusive of Field Services (Per Approved Field Services Proposal Option #1 in Amount of \$338,872.00) Include Agreement in May Agenda May 27th Meeting Agenda	5/12/21	-Tim Qualls -Tristan LaNasa -Kerul Kassel -Chris Tarase -Recording Dept.
Field Manager- Obtain Proposals for Dog Park Fence (Adhering to Procurement Policy)- Tabled at April Meeting May 27th Meeting Agenda	5/12/21	-Gerhard van der Snel -Recording Dept.
VC-1 Enhancements to Be Provided by Steve Berube May 27th Meeting Agenda	5/12/21	-Steve Berube -Recording Dept.
District Counsel- Resolution and Ratification of 2019 Servello Addendum Agreement- Tabled at April Meeting May 27th Meeting Agenda	5/12/21	-Tim Qualls -Tristan LaNasa -Recording Dept.
District Counsel- Enclave Plat- Tabled at April Meeting May 27th Meeting Agenda	5/12/21	-Tim Qualls -Tristan LaNasa -Recording Dept.
District Counsel- Parcels on Tax Roll and Boundary Amendment- Tabled at April Meeting May 27th Meeting Agenda	5/12/21	-Tim Qualls -Tristan LaNasa -Recording Dept.
Billy' Trail- Info. to be Provided by Dan Leet May 27th Meeting Agenda Servello- Scottie Feliciano Contact Tom McCubin requesting a	5/12/21	-Dan Leet -Recording Dept.

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<p>Proposal to Provide Tree & Other Landscape Inspection Services on Qtr. or Bi-Annual Basis</p> <p>May 27th Meeting Agenda</p>	<p>5/12/21</p>	<p>-Scottie Feliciano</p> <p>-Recording Dept.</p>
<p>Advertise Shade Meeting (Davey Litigation) – TABLED UNTIL FURTHER NOTICE BY DISTRICT COUNSEL</p> <p>TBD</p>	<p>TBD</p>	<p>-Recording Dept.</p>
<p>Accountant:</p> <p>-Add Note to Financials- Irrigation Checks- Servello \$2,200 Monthly Plus Cost of Repairs & Maintenance (Per Irrigation Addendum to Landscape Agreement)</p> <p>-Add a New Line Item to FY22 Budget for Irrigation Check, Maintenance & Repairs</p>		<p>-Accounting Dept.</p>
<p>Accountant Use FY21 Budget Line Item, “Reserves Sidewalks” for Sidewalk Repairs Expenditures Incurred in FY21</p>	<p>ON GOING</p>	<p>-Accounting Dept.</p>
<p>Invoices, Credit Card receipts etc. Include on the agenda page itself, “Approval of Check # Credit Card & Debt Card Purchases ADDING, “AVAILABLE UPON REQUEST”. Those invoices, receipts, etc. are to be sent as a separate email along with the invoices that are sent each month as a separate email.</p>	<p>ON GOING</p>	<p>-Recording Dept.</p> <p>-Accounting Dept.</p>